

Coordinator's notes

Information for Diploma Programme coordinators and teachers

News

Update on the *Coordinator's notes* and newsletters

As the International Baccalaureate (IB) strives towards more effective and concise communication with IB World Schools, a review was undertaken of the *Coordinator's notes* for all IB programmes. This review included a survey sent out to all IB coordinators in November. Thank you to everyone who took the time to respond. Based on the feedback received, it was determined that the IB will:

- continue publishing the *Coordinator's notes* in their current format in 2014
- continue publishing the *Coordinator's notes* in their current frequency in 2014
- give greater focus to programme-specific information, especially regarding programme development and assessment.

For more general IB news and information—for example, research news, IB store updates and professional development (PD) opportunities—please refer to: *IB Global News*, a release of general news for the IB community and *IB in Practice* which focuses on IB teaching practice and provides current details on IB curriculum, assessment, programme news and the IB educator network (IBEN). Archived issues of both newsletters can be found on the public website here: <http://www.ibo.org/newsletters/index.cfm>. Coordinators will automatically receive these newsletters via email using the email address that they have entered into the International Baccalaureate Information System (IBIS).

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Note: Creativity, Action, Service has been renamed to Creativity, Activity, Service. Although the word Action may appear in this document, please ensure you refer to it as Activity when leading this workshop.

Diploma Programme *Coordinator's notes*

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IB Answers team

Please email any questions to ibid@ibo.org or contact IB Answers on the following numbers.

UK: +44 29 2054 7740

Geneva: +41 22 309 2515

Singapore: +65 6579 5055

US: +1 301 202 3025

The Hague: +31 70 352 6055

IB store, and sales and marketing

Email: sales@ibo.org

Available on IBIS (<http://ibis.ibo.org>) and on the online curriculum centre (<http://occ.ibo.org>).

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Calculator updates

Schools are reminded that updated information on calculators is available on the online curriculum centre (OCC). Please make sure that all teachers and candidates are familiar with the information in the document "Use of calculators in examinations 2014". Candidates should be reminded that any breach of the calculator regulations is likely to result in malpractice.

Changes to calculator requirements

The following news item was posted on the OCC in April 2011. Although it is mainly relevant to mathematics teachers, it affects all subjects which use calculators in examinations, from May 2014.

Calculators and statistical tables

As part of the mathematics curriculum review, it was agreed that the current information booklets, which contain both formulae and statistical tables, would be replaced by formula booklets. These formula booklets will not contain any statistical tables. Students will be expected to obtain statistical values from their graphical display calculators (GDCs). The minimum requirements for GDCs for use in examinations from May 2014 will be updated to reflect this. This means that some GDCs which are currently approved for use will no longer be suitable, as they will not provide the required statistical information. Schools are advised to ensure they are aware of this when planning for September 2014.

Calculator information posted on the calculator forum of the OCC will be updated annually to give further information on the GDCs allowed in examination sessions.

New online request for inclusive assessment arrangements

A new system for requesting inclusive assessment arrangements has now been launched on IBIS. The "Request for inclusive assessment arrangements" option is located under the "Candidate" tab and will completely replace the "Request for special assessment arrangements" (*Form D1*).

- Requests for candidates with assessment access requirements can now be made via the new online system and will be mandatory for the May 2015 session onwards.
- For candidates requiring access to modified papers, it is mandatory for coordinators to use the online system to request all inclusive assessment arrangements with immediate effect.

In conjunction with the online system, the IB has revised its policy and written a new document. The new document, "Candidates with assessment access requirements", is on both IBIS and the OCC. The revised version includes new criteria and information about necessary supporting documents. Reading this new policy thoroughly will help you complete requests.

Core

Extended essay (EE)

Due to trialling of a proposed new assessment model, the new *Extended essay guide* will be published in 2016 for first teaching in 2016 and for first assessment in 2018.

Availability of EE exemplars on the OCC

There will be an increase in availability of EE exemplars on the OCC after the May 2014 session.

Suitability of research questions and registration areas

Please note that the IB will not advise on the registration areas for proposed research questions. For peer guidance, it is advised that the EE forum on the OCC is consulted.

Reflections on planning and progress form

In July 2014 a *Reflections on Planning and Progress* form will be made available to all schools in order to support the EE supervision process. More information will be made available via the OCC in due course for schools who may wish to begin using this form for internal purposes earlier.

Extended essay assessment criteria

It has come to our attention that there has been an error in the translation of criterion A in the Spanish version of the guide. The current version of the guide in Spanish states that the research question must be in the introduction. However, it should read that the research question is stated in either the introduction or on the title page. Please note that the English and French versions of the guide are correct.

Criterion A should read as follows:

A: research question

(Objectives 1 and 2).

The criterion assesses the extent to which the purpose of the essay is specified. In many subjects, the aim of the essay will normally be expressed as a question and, therefore, this criterion is called the "research question". However, certain disciplines may permit or encourage different ways of formulating the research task.

Achievement level	Descriptor
0	The research question is not stated in either the introduction or on the title page or does not lend itself to a systematic investigation in an extended essay in the subject in which it is registered.

Achievement level	Descriptor
1	The research question is stated in either the introduction or on the title page but is not clearly expressed or is too broad in scope to be treated effectively within the word limit.
2	The research question is clearly stated in either the introduction or on the title page and is sharply focused, making effective treatment possible within the word limit.

Please be assured that examiners of the EE in Spanish are aware of this and will apply the criterion as indicated by the descriptor outlined here and not as stated in the Spanish version of the guide.

World studies extended essay (WSEE)

Changes to world studies registrations effective from May 2014

As a result of examining the patterns in candidate choices during the trial of this extended essay subject, it is clear that there are dominant global themes under which candidates are researching. In order to facilitate the most appropriate allocation of essays to examiners marking world studies extended essays, the decision has been made to organize essays under six global themes. From May 2014 onwards, world studies extended essay themes will be part of the registration process. Coordinators will be invited to register candidates for the following options:

- Extended essay > World studies, Science, technology and society
- Extended essay > World studies, Culture, language and identity
- Extended essay > World studies, Conflict, peace and security
- Extended essay > World studies, Equality and inequality
- Extended essay > World studies, Health and development
- Extended essay > World studies, Environmental and/or economic sustainability.

Schools should note that the requirements of the world studies extended essay have not changed since the publication of the *EE guide* which informs candidates how to go about their studies. The introduction of the themes is linked to the registration process so that the essays are accurately allocated. The breadth of world studies requires this logistical amendment to our registration processes. Schools and candidates are required only to choose the theme that is most closely aligned to the study that they have undertaken; regardless of theme, all essays are assessed in

the same way, against the requirements outlined in the *EE guide*. Please do make use of the WSEE OCC forum should you have any questions.

Change in schedule for electronic upload of extended essays

Coordinators should be aware that the IB is working towards making it a requirement to submit all candidates' coursework (including extended essays, written assignments and sample work for internal assessment) in electronic format. However, in the May 2014 examination session no new requirement for uploading work will be introduced. For May 2014 upload will therefore be confined to audio files for group 1 and group 2 internal assessment, visual arts and theory of knowledge essays. The provisional schedule for e-uploading EEs will be updated when further information is available, and shared via the DP *Coordinator's notes* and the OCC.

Languages (group 1 and group 2) extended essays

Students submitting group 1 and 2 extended essays should add the category (cat) in which they are submitting the essay in the subject box on the extended essay coversheet. For example:

For group 1: English A, Cat: 2; German A, Cat: 3; Spanish A, Cat: 1

For group 2: French B, Cat: 1; or German B, Cat: 2 (a); Spanish B, Cat: 3.

Clarification of group 2, category 2 "cultural artifacts"

The following text clarifies category 2: culture and society (b), "essays of a general cultural nature based on specific cultural artifacts". Cultural artifacts include anything concrete or tangible that helps to give insight into the target culture and language. Some examples are given below.

Written documents	Spoken documents
<ul style="list-style-type: none"> • Newspapers • Magazines • News headlines • Articles • Books (other than literary) • Cartoons • Adverts • Leaflets, brochures or manifestos • Laws or policies • Historical documents or records 	<ul style="list-style-type: none"> • Screenplays • Radio or television programmes • Song lyrics • Interviews <p>Visual documents</p> <ul style="list-style-type: none"> • Works of fine art • Architecture (buildings, monuments, etc.) • Films • Stamps

<p>Cultural icons</p> <ul style="list-style-type: none"> • Fashion items and accessories (as a manifestation of culture) • Food items, dishes (as a manifestation of culture) • Brands (as a manifestation of culture) 	<p>The following do not qualify as "cultural artifacts":</p> <ul style="list-style-type: none"> • Political events (elections, referendums) • Historical events • Social movements (e.g. riots) • Social issues (unemployment, immigration, racism, school violence, the role of women in X country, etc.) • Towns or regions ("travel guide" extended essays) • (Minority) ethnic groups • Media trends • Styles of music • Sports • Traditions • Institutions (school systems, political parties, etc.)
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Referencing within the extended essay

Coordinators are reminded to refer supervisors and candidates to the information below, previously included in *Coordinator's notes* regarding a clarification on acknowledging the ideas or work of another person. The section is supplementary to the formal requirements of the extended essay as outlined in the most recent guide.

Acknowledging the ideas or work of another person

Coordinators and teachers are reminded that candidates **must** acknowledge all sources used in work submitted for assessment. The following is intended as a clarification of this requirement.

DP candidates submit work for assessment in a variety of media that may include audio/visual material, text, graphs, images and/or data published in print or electronic sources. If a candidate uses the work or ideas of another person, they must acknowledge the source using a standard style of referencing in a consistent manner. A candidate's failure to acknowledge a source will be investigated by the IB as a potential breach of regulations that may result in a penalty imposed by the IB final award committee.

The IB does not prescribe which style(s) of referencing or in-text citation should be used by candidates; this is left to the discretion of appropriate faculty/staff members in the candidates' school. The wide range of subjects, three response languages and the diversity of referencing styles make it impractical and restrictive to insist on particular styles.

In practice, certain styles may prove most commonly used, but schools are free to choose a style that is appropriate for the subject concerned and the language in which candidates' work is written. Regardless of the reference style adopted by the school for a given subject, it is expected that the minimum information given includes: name of author, date of publication, title of source, and page numbers as applicable.

Candidates are expected to use a standard style and use it consistently so that credit is given to all sources used, including sources that have been paraphrased or summarized. When writing text a candidate must clearly distinguish between their words and those of others by the use of quotation marks (or other methods like indentation) followed by an appropriate citation that denotes an entry in the bibliography. If an electronic source is cited, the date of access must be indicated. Candidates are not expected to show faultless expertise in referencing, but are expected to demonstrate that all sources have been acknowledged. Candidates must be advised that audio/visual material, text, graphs, images and/or data published in print or in electronic sources that is not their own must also attribute the source. Again, an appropriate style of referencing/citation must be used.

Theory of knowledge (TOK)

Reminder: Teaching of the new TOK course began in September 2013, for northern hemisphere schools and begins early in 2014 for southern hemisphere schools. First assessment will be in 2015. The new subject guide and the teacher support material (TSM) are now available on the OCC.

Coordinators are respectfully reminded that a new set of six TOK prescribed titles is published for each examination session. All candidates (including re-sit candidates) must write their essays in response to a title for the appropriate examination session. Prescribed titles are published on the OCC on 1 September for the following May and 1 March for November of the same year.

Schools are advised that the electronic cover sheet contains all the candidate information required by the examiner. Candidates should not use headers or footers to add their names, candidate numbers or school name/logo to each page of their TOK essay. Candidates may submit their essays in any of the following TOK response languages: English, Spanish, French, German, Chinese (simplified) or Chinese (traditional).

The new *Assessment instrument (global impression marking) and presentation form (TK/PPD)* will come into effect for the May 2015 examination session. The *TK/PPM form* for 2014 can be found in the *Handbook of procedures for the Diploma Programme (2014)*, however, the *TK/PPD form* for 2015 is located on the OCC. Schools completing the 2015 *TK/PPD form* early are reminded that it is their responsibility to store the student work safely prior to upload in March 2015. From 2015 all schools will be required to upload *TK/PPD forms* electronically.

Creativity, action, service (CAS)

A new document *Creativity, action, service: Additional guidance* has been uploaded to the OCC under CAS. This document is designed to help answer frequently asked questions on the current *CAS guide*.

School-based syllabus (SBS) subjects

Changes to SBS sciences guides

Guides for the two sciences school-based syllabus subjects, astronomy and marine science, are being updated to ensure consistency with the new sciences guides and group 4 project (first teaching 2014). To pre-register for a copy of the new *Astronomy* or *Marine Science guide*, or to receive a copy of the current guide, please contact IB Answers. Currently, these two subjects are only offered in English.

Please note that, like all SBS subjects, these are only available at standard level, and that schools need to apply for authorization to offer them.

Languages

DP languages curriculum review

Schools are informed that a decision has been taken to stagger the review of group 1 and group 2 courses. This will facilitate a high-quality review of each group and, in the case of group 1, it will provide time to conduct more research before starting with the curriculum review meetings. Thus, the review of language B and language ab initio will continue on the current review cycle, for first teaching 2018 and first examinations 2020, and the review of language A: literature, language A: language and literature, and literature and performance will be completed on a review cycle for first teaching 2019 and first examinations 2021.

Updates to Language A guides

The *Language A: literature guide*, *Language A: language and literature guide*, and *Literature and performance guide* were updated in August 2013 to include information regarding the use of works not chosen from the *Prescribed literature in translation* (PLT) list or the *Prescribed list of authors* (PLA) of the language A, where this is required in the syllabus. From first examinations in 2015, a maximum mark will take effect for specific criteria in the following assessment components when candidates use works which do not appear on the PLT, or authors which do not appear on the PLA, as required in the guide:

- Language A: literature, Paper 2 (SL and HL), Criterion A
- Language A: literature, Written assignment (SL and HL), Criterion B

- Language A: literature, Individual oral commentary (SL), Criterion A
- Language A: literature, Individual oral commentary and discussion (HL), Criteria A and D
- Language A: language and literature, Individual oral commentary (SL and HL), Criterion A
- Literature and performance, Written coursework, Criterion B.

Schools are strongly encouraged to consult the updated guides for further information, and are reminded that the maximum marks indicated in the updated guides will take effect from first examinations in 2015.

Language B and language ab initio written assignment

The written assignment component in language B and language ab initio has been reviewed and the following versions of the subject guides are now available on the OCC:

- *Language B guide* (first examinations 2013), to be used for examination sessions November 2013, May 2014 and November 2014
- *Language B guide* (first examinations 2015), to be used for examination sessions from May 2015
- *Language ab initio guide* (first examinations 2013), to be used for examination sessions November 2013, May 2014 and November 2014
- *Language ab initio guide* (first examinations 2015), to be used for examination sessions from May 2015.

Therefore, for examination sessions in 2013 and 2014, the written assignment in language B and language ab initio will be administered and assessed as per the description of the task in the subject guide (for examinations 2013) and the submission procedure outlined in the current *Handbook of procedures for the Diploma Programme* (2013, 2014).

Classical languages prescribed authors and genres

Teachers are reminded that for the May 2014 and November 2014 examination sessions they should be using list 2 of authors and genres for Latin and Classical Greek. This information is available in the general documents section of the classical languages page on the OCC in the following documents:

1. Prescribed authors and genres for first examinations 2010
2. Clarification: prescribed authors and genres for first examinations 2010.

Classical languages curriculum review

The curriculum review of the classical languages has now been concluded and materials related to the new course (subject guide, TSM, specimen papers) will be available on

the OCC in February 2014 for first teaching in September 2014 (May session schools) and January 2015 (November session schools). First examinations of the new course will be in 2016.

Individuals and societies

New guides

The *Individuals and societies guides*, TSMs and specimen papers for the new courses for first teaching in September 2014 (business management and philosophy) are now available on the OCC. In each subject the new TSM contains advice for teachers in teaching the new course, as well as exemplars for both external and internal assessment tasks. These exemplars will be in marked and unmarked formats with detailed moderator comments. Teachers are urged to treat the TSM as an essential resource for delivery of the programme.

All workshop leaders have undergone online training on the new courses, and face-to-face subject-specific seminars (workshops) on the new courses are currently taking place globally (see <http://www.ibo.org/events/> for details).

Information technology in a global society (ITGS)

From the May 2013 session all ITGS candidates have been required to submit a screencast of the product functioning in their ITGS SL and HL project. Further information about the method of submission is available in the *Handbook of procedures for the Diploma Programme* (2014). Please note there will be **no uploading** of projects in 2014.

Philosophy

Teachers and candidates should be aware that it is possible for section A of SL/HL P1 to feature two passages of text or two images and it is not mandatory that this section features one passage of text and one image.

Amendments have been made to the assessment criteria for SL/HL P1 criterion B and criterion C, and HL P3 criterion B and criterion D. These amendments should not affect students and are meant to clarify the task of marking for examiners. The new assessment criteria are available in an updated version of the guide on the OCC. These criteria have been used from May 2013.

The internal rubrics for all question papers have also been amended in order to make the tasks clearer for students. These new rubrics have been used from May 2013 and can be seen below.

SL/HL P1:

In your answers you are expected to:

- *argue in an organized way using clear, precise language, which is appropriate to philosophy*

- *demonstrate knowledge and understanding of appropriate philosophical issues*
- *analyse, develop and critically evaluate relevant ideas and arguments*
- *present appropriate examples providing support for your overall argument*
- *identify and analyse counter-arguments*
- *provide relevant supporting material, illustrations and/or examples*
- *offer a clear and philosophically relevant personal response to the examination question.*

Write a response (of approximately 800 words) in which you:

- *identify a central philosophical concept or philosophical issue in this passage that addresses the question, "what is a human being?"*
- *investigate two different philosophical approaches to the philosophical concept or philosophical issue you identified*
- *explain and evaluate the philosophical concept or philosophical issue you identified.*

SL/HL P2:

In your answer you are expected to:

- *argue in an organized way using clear, precise language, which is appropriate to philosophy, and demonstrate an understanding of the author's specific terminology*
- *show an understanding of the specific demands of the question*
- *give references to the ideas and arguments presented in the text*
- *present appropriate examples providing support for your overall argument*
- *identify and analyse counter-arguments*
- *provide relevant supporting material, illustrations and/or examples*
- *develop a critical evaluation of the ideas and arguments of the text*
- *offer a clear and philosophically relevant personal response to the position expressed by the author.*

SL/HL P3:

In your response you are expected to:

- *develop a response in an organized way using clear, precise language, which is appropriate to philosophy*
- *identify pertinent issues regarding the philosophical activity raised in the text*
- *take an independent position about the nature of philosophical activity in relation to the ideas developed in the text*
- *draw upon, and show a holistic appreciation of, the skills, material and ideas developed throughout the course.*

Unseen text—exploring philosophical activity

Read the text below then write a response to it (of approximately 800 words). Your response is worth 30 marks. In your response include:

- a concise description of philosophical activity as presented in the text
- an exploration of the pertinent issues regarding philosophical activity raised in the text, relating this to your experience of doing philosophy throughout the whole course
- appropriate references to the text that illustrate your understanding of philosophical activity
- your personal evaluation of the issues regarding philosophical activity raised in the text.

Sciences

New guides

The sciences guides for the new courses in physics, chemistry, biology and design technology were published in February 2014. Specimen papers and TSM in each subject will be published before first teaching of the new courses in August/September 2014. In each subject, the TSM will contain a new section on supporting teachers in teaching the course as well as exemplars of the new internal assessment. These exemplars will be in marked and unmarked formats with detailed moderator comments. Teachers are urged to treat the TSM as an essential resource for delivery of the programme.

All workshop leaders have undergone online training on the new courses, and face-to-face subject-specific seminars (workshops) on the new courses are taking place globally. (see <http://www.ibo.org/events/> for details).

New science SL pilot course

Pilot schools for the new science SL course have been selected. This four-year pilot will begin in September 2015.

Environmental systems and societies

The new guide is due to be published in December 2014 in readiness for first teaching in August/September 2015. A new internal assessment has been developed that has a clear transdisciplinary focus, and the assessment criteria for this are undergoing the final stages of trialling.

Sports, exercise and health science

A preliminary meeting has been held to discuss the creation of an HL course to run alongside the existing SL course (first examinations in May 2014). Feedback from schools regarding the likely demand for an HL course is being gathered, and should there be a positive response, the HL course may be developed to be ready for first teaching within the current review cycle.

Computer science

Schools are reminded that May 2014 will see the first assessment of the new curriculum in computer science. The assessment model has changed for this new curriculum, and schools are reminded of the following points.

1. Standard and higher level paper 2 examines the option studied by the candidate. All four potential options are on the same examination paper; the candidates will only answer one full option. Candidates should be reminded to read the rubrics on the cover page.
2. There is a new examination paper, for higher level candidates only: higher level paper 3.
3. The new internal assessment (IA) has identical criteria for standard and higher level candidates, and should therefore be marked to a common standard.

Please note that there will be **no uploading** of the Computer Science IA Solution in 2014.

Mathematics

New curriculum

Schools are reminded that May 2014 will see the first assessment of the new curricula in mathematics SL, mathematical studies SL and mathematics HL as well as the replacement of further mathematics SL by the new further mathematics HL course.

In particular, we draw schools' attention to the fact that the internal assessment has been completely changed in mathematics SL and mathematics HL with the replacement of the portfolio by the exploration. Teachers should ensure they are familiar with these developments and the implications for assessment. Detailed information on the changes is contained in the new guides and TSM on the OCC. Some further information is included below.

We would also draw your attention to the fact that statistical tables will no longer be supplied and that candidates are expected to use their GDCs to obtain such statistical data.

Formula booklet for mathematics HL/ further mathematics HL

A minor amendment was made to this booklet to include the formulae for the mean and variance from a probability generating function. This is in section 7.1 and only affects candidates studying the statistics and probability option or the further mathematics course. However, all teachers should ensure that the most recent version of the formula booklet is issued to candidates for the examinations in May 2014.

The following news items were posted on the OCC in 2013, and are included here as reminders.

Mathematics SL updates

Internal assessment

1. Schools are reminded that from May 2014, the IA is an exploration not a portfolio. Teachers are advised to read all the available information about the exploration, in particular, they should note this section in the guide: "As part of the learning process, teachers can give advice to students on a first draft of the exploration. This advice should be in terms of the way the work could be improved, but this first draft must not be heavily annotated or edited by the teacher. The next version handed to the teacher after the first draft must be the final one."
2. Retake candidates are allowed to carry forward their IA marks from 2013 to 2014, but if they choose not to carry forward the marks, they must do an exploration.

Syllabus

1. Under "further guidance" in Section 2.7, it says "Solutions may be referred to as roots of equations or zeros of functions." Teachers should be aware that this means that students need to be familiar with **both** these terms, and they can be used on the examination papers.
2. Under "content" in Section 6.4, it says "Integration by inspection, or substitution". Students could be asked to use substitution, so teachers are advised to teach both methods.

Mathematics HL updates

Internal assessment

1. Schools are reminded that from May 2014, the IA is an exploration not a portfolio. Teachers are advised to read all the available information about the exploration; in particular, they should note this section in the guide: "As part of the learning process, teachers can give advice to students on a first draft of the exploration. This advice should be in terms of the way the work could be improved, but this first draft must not be heavily annotated or edited by the teacher. The next version handed to the teacher after the first draft must be the final one."
2. Retake candidates are allowed to carry forward their IA marks from 2013 to 2014, but if they choose not to carry forward the marks, they must do an exploration.

The arts

New guides

The guides for the new courses for first teaching in September 2014 in theatre and visual arts were published in early 2014. TSM and student exemplars in each subject will be published before the start of the new courses. In each subject, the new TSM will contain a section on supporting teachers in teaching the new course as well as exemplars of both internal and external assessments, along with examiner comments.

Teachers are urged to treat the TSM as an essential resource for delivery of the programme.

All workshop leaders have undergone online training on the new courses, and face-to-face subject-specific seminars (workshops) on the new courses are currently taking place globally (see <http://www.ibo.org/events/> for details).

Academic honesty

A document titled *Academic Honesty in Diploma Programme Arts* has been published on each arts subject page on the OCC. This document explains how to maintain academic honesty in each of the subjects and teachers are asked to give careful consideration to the information in this document when preparing and submitting assessment work for future sessions.

Visual arts

Schools are reminded that work submitted for assessment in visual arts must have been undertaken during the period of the course. The *General regulations: Diploma Programme* say:

Article 3: Candidates and their legal guardian(s)

3.2 Candidates, whether for the diploma or for the certificate(s), must complete all requirements for the Diploma Programme within the two-year period of the programme.

Should candidates submit work that falls outside of this period it will not be considered during the assessment process.

Change to visual arts materials for submission

In response to the May 2013 visual arts questionnaire, many requests were received from schools to reconsider the interview element of the visual arts upload.

In line with the feedback received from schools, it has been decided that, commencing in the May 2014 examination session, schools will have the choice to upload either a 15-minute audio/video interview or a 1000-word statement (maximum file sizes) for each candidate. Text files will therefore be made available as well as audio or video where the interview was previously uploaded.

Updated teacher guidance material and answers to frequently asked questions have been published via the OCC subject page and teacher forum.

There will be no changes to any other aspect of the visual arts assessment at this time.

Enquiry upon results (EUR) category 2

Schools have expressed concerns about the material returned as enquiry upon results category 2 for visual arts. The examiner comments provided as a result of this EUR process was originally written to inform the moderation procedure, and is often not useful feedback to schools. We will therefore withdraw this service for visual arts from the May 2014 examination session for the life of the current course (final examination November 2015).

Film

Prescribed films for assessment

The choice of films prescribed for the presentation component for the May and November 2014 examination sessions is given below.

Teachers will choose three films from this list. **These films must not be studied in class.** Students should be provided with the name of the chosen films four weeks in advance of the presentation. They will select one film from the three and prepare the presentation within this four-week period.

Full details of procedures and deadlines are provided in the *Handbook of procedures for the Diploma Programme* (2014): Film, section B6d.

List of prescribed films for assessment in 2014

The Story of the Last Chrysanthemum (Director: Kenji Mizoguchi, 1939)

The Grapes of Wrath (Director: John Ford, 1940)

The Night of the Hunter (Director: Charles Laughton, 1955)

Closely Observed Trains (Director: Jirí Menzel, 1966)

The Godfather (Director: Francis Ford Coppola, 1972)

Jean de Florette (Director: Claude Berri, 1986)

Toy Story 2 (Director: John Lasseter, 1999)

The Wind That Shakes the Barley (Director: Ken Loach, 2006)

La Mujer Sin Cabeza (The Headless Woman) (Director: Lucrecia Martel, 2008)

A Separation (Director: Asghar Farhadi, 2011)

Music

Music listening paper: prescribed works for 2015 and 2016

The two prescribed works for the May and November sessions in 2015 and 2016 are the *Petite Messe Solennelle* by Rossini and *An American in Paris* by Gershwin.

The full score for *An American in Paris* (<http://www.alfred.com/Products/An-American-in-Paris--00-MO0001.aspx>) should be ordered directly from music retailers. The full score for the *Petite Messe Solennelle* is widely available. If using a free online version, schools must ensure they obey copyright laws in their country.

Prescribed works for 2013 and 2014

Thank you to those teachers who have highlighted that there are issues with the scores of the prescribed works for 2013 and 2014: Prokofiev's *Classical Symphony* and the *Yellow River Piano Concerto* by Xian. The subject manager has consulted with the principal examiner for the paper 1 component and the following is his advice:

"Teachers could usefully instruct students to state at the beginning of their answer the score edition and the system of counting used. For example: '*I am using the Ernst Eulenburg score and I will refer to the bar/measure numbers in the score*', or '*For this answer I am using the Dover edition and have corrected the bar/measure numbers*'.

The Ernst Eulenburg no. 8111 score of the Xian *Yellow River Piano Concerto* has been noted to have the following errors:

Movement I *Yellow River Boatman's Song*: bar/measure 16: the piano's last note should be a B and not a G. The same applies to bar/measures 19, 21 and 23. This destroys the argument of the pentatonic scale D-E-F#-A-B used in this section. Please ask students to correct scores.

Movement II *Ode to the Yellow River*: contrary to standard practice, the score begins its counting of bars/measures in the first partial bar/measure. If another edition uses the traditional way of counting there may be a discrepancy between the Ernst Eulenburg edition and others. Please ensure students are aware of this situation when they locate events in the examinations.

Movement III *Wrath of the Yellow River*: The issue with bars/measures is also an issue in this movement. Also please note that the Eulenburg edition does not count the initial cadenza-like passages of the Chinese flute and piano.

Movement IV *Defend the Yellow River*: The issue with bars/measures is also an issue in this movement.

The Dover edition of the Prokofiev *Classical Symphony* publishes bar/measure numbers every ten bars/measures at the bottom of the score. Unfortunately in the first movement bar/measure number 110 was missed and as a result the score jumps straight from bar/measure number 100 to number 120. Students should be advised to alter the measure numbers appropriately and to state at the beginning of their answer that they have done so.

There are various free versions of the score for this work available where bar/measure numbers will be correct.

Examiners will be instructed that they should take account of these issues when marking.

Theatre

The choice of stimuli prescribed for the practical performance proposal component for the May and November 2014 examination sessions is given below. **Any version of the stated stimulus is acceptable.**

Full details of procedures and deadlines are provided in the *Handbook of procedures for the Diploma Programme* (2014), Theatre, section B6c.

Stimulus 1 *Map of the Underworld* (a map of classical mythology showing the descent into the underworld by Odysseus and Aeneas)

Stimulus 2 (Music) *African Sanctus* by David FanshaweStimulus 4 Saki: *The Image of the Lost Soul*Stimulus 3 Japanese Proverbs: *The mouth is the cause of calamity*

Stimulus 5 The Totem Pole situated in Windsor Great Park, United Kingdom

DP curriculum development and review cycles

Subject	First teaching of new syllabus September/January	Last assessments of old course	First assessments of new course
Group 1—Studies in language and literature			
<i>Language A: literature</i>	2019/20	Nov 2020	May 2021
<i>Language A: language and literature</i>	2019/20	Nov 2020	May 2021
Group 2—Language acquisition			
<i>Language B</i>	2018/19	Nov 2019	May 2020
<i>Language ab initio</i>	2018/19	Nov 2019	May 2020
<i>Classical languages</i>	2014/15	Nov 2015	May 2016
Group 3—Individuals and societies			
<i>Business management</i>	2014/15	Nov 2015	May 2016
<i>Economics</i>	2018/19	Nov 2019	May 2020
<i>Geography</i>	2016/17	Nov 2017	May 2018
<i>History</i>	2015/16	Nov 2016	May 2017
<i>ITGS</i>	2018/19	Nov 2019	May 2020
<i>Philosophy</i>	2014/15	Nov 2015	May 2016
<i>Psychology</i>	2017/18	Nov 2018	May 2019
<i>Social and cultural anthropology</i>	2016/17	Nov 2017	May 2018
<i>World religions</i>	2018/19	Nov 2019	May 2020
Group 4—Sciences			
<i>Biology</i>	2014/15	Nov 2015	May 2016
<i>Chemistry</i>	2014/15	Nov 2015	May 2016
<i>Design technology</i>	2014/15	Nov 2015	May 2016
<i>Physics</i>	2014/15	Nov 2015	May 2016
<i>Sports, health and exercise science</i>	2012/13	Nov 2013	May 2014
<i>Computer science</i>	2012/13	Nov 2013	May 2014
Group 5—Mathematics			
<i>Further mathematics SL</i>	N/A	May 2013	N/A
<i>Further mathematics HL</i>	2012/13	N/A	May 2014

Subject	First teaching of new syllabus September/January	Last assessments of old course	First assessments of new course
<i>Mathematical studies SL</i>	2012/13	Nov 2013	May 2014
<i>Mathematics SL</i>	2012/13	Nov 2013	May 2014
<i>Mathematics HL</i>	2012/13	Nov 2013	May 2014
Group 6—The arts			
<i>Dance</i>	2019/20	Nov 2020	May 2021
<i>Film</i>	2017/18	Nov 2018	May 2019
<i>Music</i>	2018/19	Nov 2019	May 2020
<i>Theatre</i>	2014/15	Nov 2015	May 2016
<i>Visual arts</i>	2014/15	Nov 2015	May 2016
Core			
<i>Creativity, action, service</i>	2015/16	Nov 2016	May 2017
<i>Extended essay</i>	2016/17	Nov 2017	May 2018
<i>Theory of knowledge</i>	2013/14	Nov 2014	May 2015
Interdisciplinary subjects			
<i>Environmental systems and societies</i>	2015/16	Nov 2016	May 2017
<i>Literature and performance</i>	2019/20	Nov 2020	May 2021

DP courses online

As of February 2014 all DP courses online will be available for November examination sessions in addition to May session examinations.

Current offerings include:

- Language acquisition:
 - Mandarin ab initio
 - Spanish ab initio
 - Spanish B
- Individuals and societies:
 - Business management SL/HL
 - Economics SL/HL
 - ITGS SL/HL
 - Philosophy SL
 - Psychology SL/HL
- Mathematics:
 - Mathematics SL (Available from September 2014)
 - Mathematics HL

- The arts:
 - Film SL

For more information, contact admissions@pamojaeducation.com or dp.online@ibo.org.

New document: Technology in the IB curriculum

The Online Learning department has begun a year of research and development for a new document on the use of technology in the IB curriculum. As part of our ongoing commitment to consultation, we wish to invite technology integrationists, librarians, and teachers with technology-related responsibilities to become involved in the creation and review of this document on our Basecamp forum.

In the summer of 2014, a smaller working group will convene to develop philosophical and pedagogical approaches to technology integration further. For this face-to-face meeting we are looking for active and enthusiastic users of technology who are interested in technology integration as a matter of policy, and who are knowledgeable of current issues in educational technology.

If you are interested in participating in discussions on Basecamp or becoming part of the working group meeting, please email Pilar Quezzaire, the curriculum manager for online learning, (pilar.quezzaire@ibo.org) before **15 April 2014**.

Legalization of *Diploma Programme Course Results*: instructions for 2014

Background

In some countries the IB document *Diploma Programme Course Results* needs to be legalized in Geneva, Switzerland by the relevant embassy or consulate and/or the Chancellery to be valid for entrance to university.

It is the responsibility of the DP coordinator to inform candidates of this requirement. The legalization of the IB diplomas takes place at the IB Foundation Office in Geneva, Switzerland, after each examination session. The number of requests increases each year.

Note: two different IB documents exist:

- **The IB Diploma Programme Course Results:** The IB always legalizes the *Diploma Programme Course Results* document showing the results that the candidate obtained.
- **The IB Diploma**, which only shows the candidate's name, and is only legalized in exceptional circumstances when specifically required.

In some cases, some universities in Argentina, Mexico, as well as in Egypt, may require the legalization of the *Diploma* itself in addition to the *Diploma Programme Course Results*.

Legalization requests

If legalization is required and requested through IBIS by the coordinator, IB Assessment Centre in Cardiff, UK, will send to the IB Foundation Office in Geneva, Switzerland, the relevant *Diploma Programme Course Results* documents, showing the grades obtained by the candidates. The corresponding *Diplomas* are sent to schools for the attention of coordinators, who should retain them until they receive the legalized documents for mailing both together later, to individual candidates.

Coordinators must provide the IB Foundation Office with the names and codes of those candidates who wish to have their *Diploma Programme Course Results* document legalized. This should be done by completing the *Request Legalization Form* on IBIS from the "candidate/results/legalization" option and submitting it to the IB Foundation Office by 15 June (May session) or 15 December (November session). Coordinators are asked to submit the *Request Legalization Form* as early as possible to ensure timely processing of the request. After the deadline, school coordinators must contact legalization@ibo.org.

When completing the *Request Legalization Form*, the legalization request for the *Diploma Programme Course Results* document is automatically registered on IBIS.

The legalization of the *Diploma* document itself, which only displays the candidate's name, is usually not required. Should the candidate wish to have the *Diploma Programme Course Results* document legalized as well, it must be specified on IBIS, changing the option "Legalize Diploma?" from "No" to "Yes".

Legalization requests for retake candidates must be submitted again for the exam session when the candidate takes the retake exam.

The spelling of a candidate's name entered by the IB coordinators on IBIS, must be strictly the same as the name on the candidate's passport. If this is not the case, the consulates will refuse to legalize the IB *Diploma*.

The following countries demand copies of passports: Italy, Iran, Palestine, Burkina Faso and Saudi Arabia (see list of special cases below).

Copies of passports are to be submitted together with the *Request Legalization Form* on IBIS via email to legalization@ibo.org and/or sent immediately to: International Baccalaureate Foundation Office, Legalization Service, 15 route des Morillons, 1218 Grand-Saconnex, Geneva, Switzerland, by courier. The direct telephone number of the IB legalization service in Geneva is +41223092545. On receipt of the *Request Legalization* form, an acknowledgment will be sent to the school via email.

Diploma Programme Course Results for candidates who do not obtain the *Diploma*, will not be legalized unless this is specifically requested on IBIS.

Legalized *Diploma Programme Course Results*—by courier

After legalization, duly legalized *Diploma Programme Course Results* documents will be mailed to the appropriate schools by special courier service. Therefore the *Request Legalization Form* should be completed with the school telephone number and mailing address (not a PO box number) for delivery. It will then be the responsibility of the coordinators to distribute the documents to their students.

Please note that the IB will bear the costs of the courier service to schools provided that the deadline stated above is met. If it is not, the documents will be sent to schools by registered airmail, unless coordinators advise otherwise; in which case any extra costs will be charged to the relevant school.

In the interest of the candidates requesting legalization, and given the strict deadlines to enrol to universities, the legalization service does its utmost to expedite the legalization process, in as short a timeline as possible. However, this is largely dependent on the external stakeholders involved.

Payment—legalization fees 2014

1. The standard fee for each candidate, for the legalization of each single IB *Diploma Programme Course Results* document, is shown in the table below, which is listed among the scale of fees in the *Handbook of procedures for the Diploma Programme* (2014):

	US\$	SFr	UK£	C\$
Legalization of each IB <i>Diploma Programme Course Results</i> document and/or of each consulate country (request received before 15 June/15 December)	152.00	155.00	97.00	158.00
Legalization of each IB <i>Diploma Programme Course Results</i> document and/or of each consulate country (request received after 15 June/15 December)	228.00	232.00	146.00	236.00

2. The fee shown in the table above will be charged for each single IB *Diploma Programme Course Results* document requiring legalization: the *Diploma*, the *Diploma Programme Results*, the *Diploma Programme Course Results* and/or the extra certificate (i.e.: if a UK student requires legalization of both the *Diploma* and the *Diploma Programme Course Results*, a fee of £194 (£97 x 2) will be charged).

Notes:

1. Legalization requests for one, two or more “apostille” countries, shown with an asterisk on the list of “Countries concerned” below, will be invoiced only once, as one apostille stamp covers all the mentioned countries.
2. Legalization requests for the “consulate countries” will be invoiced as many times as legalization requests for a single different country are made.
3. Coordinators should collect the standard fee from candidates requiring the legalization service in advance and retain it. As in previous years, IB will send invoices for legalization fees to the schools concerned as soon as possible after the legalization process is completed. Payment should be made only on receipt of this invoice.

Countries concerned

The following is a list of countries for which legalization has been required in past years. Requirements may be imposed by other countries in the future.

Argentina*	Iran	Paraguay
Armenia*	Israel*	Romania*
Bolivia	Italy*	Russia*
Bosnia and Herzegovina*	Jamaica	Saudi Arabia
Brazil	Jordan	Serbia*
Bulgaria*	Kazakhstan*	Singapore
Burkina Faso	Latvia*	Slovakia*
Chile	Lebanon	Slovenia*
Colombia*	Lithuania*	Spain*
Costa Rica*	Macedonia*	South Korea*
Croatia*	Malta*	Sudan
Cyprus*	Mexico*	Syria
Czech Rep*	Montenegro*	Taiwan
Ecuador*	Nigeria	Thailand
Egypt	Pakistan	Netherlands*
El Salvador*	Palestine	Turkey*
Estonia*	Panama*	United Arab Emirates
Georgia*	Peru*	Ukraine*
Greece*	Philippines	Uruguay
Guatemala	Poland*	Venezuela*
Indonesia	Portugal*	Yemen

*The apostille stamp (as per The Apostille Convention, The Hague, 5 October 1961), replaces legalization by the consulate and one apostille stamp covers each of the countries indicated with an asterisk in the list above.

Special cases

Argentina: The IB *Diploma* is not accepted in all universities in Argentina. It is only accepted in some private universities. Before requesting legalization for this country, it is recommended for the students who wish to enroll to Argentinean universities to contact the Argentinean Secretariat of Education (Ministry of Education) at the following email address: consultascyl@me.gov.arg. Contact person: Professor Maria Carmen Belber. If the registration with the IB *Diploma* at the Argentinean university is accepted, the legalization of both the *Diploma* and the *Diploma Programme Results* documents is required.

Burkina Faso: A photocopy of the candidate's passport is required.

Iran: A certified photocopy of the candidate's passport is required. National candidates living in Iran must first have the copies of their passports certified at the Ministry of Foreign Affairs of the Islamic Republic of Iran, in Tehran. National candidates living abroad must first have the copies of their passport certified at the Consulate of Iran in the country where they live. The Ministry of Foreign Affairs and/or consulates will validate the copies of the passports and send them to the Consulate of Iran in Bern, Switzerland. An email confirmation must be sent to the legalization service of the IB Foundation Office in Geneva, legalization@ibo.org, to be able to process the legalization at the consulate of Iran in Bern.

Italy: A photocopy of the candidate's passport is required. Universities in Italy may require translation of the *Diploma Results* document into Italian by a registered translator. It is the responsibility of the candidate to comply with this requirement.

Mexico: Some universities in Mexico may require the legalization of both the *Diploma* and the *Diploma Programme Results* documents. It is the responsibility of the candidate to check with the university.

Egypt: Some universities in Egypt may require the legalization of both the *Diploma* and the *Diploma Programme Results* documents. It is the responsibility of the candidate to check with the university.

Palestine: A photocopy of the candidate's passport is required.

Saudi Arabia: A photocopy of the candidate's passport is required.

Singapore: Not all the universities in Singapore require the legalization of the *Diploma Programme Results* documents. Students must check with the university.

South Korea: Not all the universities in South Korea require the legalization of the *Diploma Programme Results* documents. Students must check with the university.

Slovenia: Legalization is not requested for the *Diploma Programme Course Results* documents. It is requested only for certificates.

Netherlands: Not all the universities in The Netherlands require the legalization of the *Diploma Programme Results* documents. Students must check with the university.

Individual legalization requests throughout the year

At any time of the year, legalization requests from previous exam sessions can be requested to the IB Foundation Office in Geneva, on the email address legalization@ibo.org. These requests can be made by the IB coordinators of the schools and/or by individual candidates.

The IB Foundation Office in Geneva advises schools and/or individuals on the procedure to follow and on the fees to be paid for the legalization process. "Late" legalization fees are to be applied. The fees are published in the March issue of the *DP Coordinator's notes* and *Handbook of procedures for the Diploma Programme* (2014) (legalization fees for requests received after the deadline 15 June/15 December each year).

If the request comes directly from an IB school, the IB Foundation Office in Geneva legalizes the *Diploma* documentation and sends it back to the school. The school is to be invoiced later.

If the request comes from the candidates themselves, IB Geneva informs them on the procedure to follow and fees are to be paid by bank transfer to the IB bank account. The IB *Diploma* is only legalized and sent back to the student after receiving a proof of payment.

The legalized documents are mailed by courier service to the schools or candidates if they agree to pay for this service. Otherwise, the documents are returned by registered airmail.

For further information, please contact the IB legalization service at legalization@ibo.org.

Last updated December 2013. Please regularly check for any changes on IBIS.